

Present:

Robert Alker, Annette Davies, Trevor Whincup (Glean-Hub Trustees);

Helen Farr, Hilary Riley (SCC);

Joyce Rowe (Rota Co-ordinator)

Janet Carr, Gay Courtney, Sheila Hall, Maggie Hughes, Judith Palmer, Janet Parnaby, Steve Torrington, Lynne Whittick (Library Volunteers)

LIBRARY OPERATIONS

1. Review of Practice

The action plan was updated after the last meeting. This will be monitored at each trustees meeting. At present the actions are progressing satisfactorily.

2. Sparks

HF reported that there have been technical problems with the roll-out Sparks (the replacement for Open Galaxy). At this stage she cannot predict when Sparks will be available in Gnosall.

3. Collection HQ/Library Stock

This exercise is now complete

4. Easter Opening

The library will be closed on Easter Monday but open on Easter Saturday. AD and JuP are scheduled to be on duty

5. Training

- The dementia awareness training will be voided at the next volunteers meeting. **HF to determine the date but it is hoped this will be on a Tuesday afternoon**
- The library is offering training on running baby bounce and rhyme. Anyone thinking of joining our team might wish to attend
- The general training for the Summer Reading Challenge will take place on 10 and 16 June

6. Changes in practice

- There is no need to leave the main computer switched on between sessions
- The rota will no longer be displayed on the notice board. There will be a copy in the front of the diary
- SCC have confirmed that the ram no longer needs to be gritted

7. Work to be undertaken on the library

- Fix magazine rack
- Label switch for ramp lights
- Fix Awards for All plaque

8. Reminders

- Lock the library door at the end of a session
- When making out the slip when a reserved book arrived, use the library date stamp to give the deadline for collection
- If you think a library user might be suffering from dementia, change their category on Open Galaxy. They will no longer be subject to fines (nor receive reminders) so speak diplomatically to them if they appear to have a lot of books on loan past their return dates.

9. DBS Checks

RA has applied to SCVYS for them to undertake Glean-Hub's DBS checks

LIBRARY EVENTS

10. Employment Advice (formerly known as Job Club)

The first session took place on 18 February. It will run on the third Tuesday in each month starting in April.

11. Places of Welcome

There are been further discussions with those who indicated a willingness to help and the local organiser has clarified some areas of ambiguity. The trustees are satisfied that Glean-Hub has the capacity to participate in the scheme. **RA to submit application**

12. World Book Night

TW suggested a Nuclear Bunker Debate – which character from literature would you offer the last place in the nuclear bunker. This needed volunteers to argue for specific characters. **He was asked to find out whether Reading Café would lead this**

OTHER MATTERS

16 Glean-Hub

Mary Booth's term of office expires as a trustee expires on 31 May and she has decided not to seek re-appointment (although she will continue as a library volunteer. She was appointed by Gnosall Parish Council and Glean-Hub will write to GPC to invite them to appoint a new trustee.

RA pointed out that it is possible to appoint further trustees. If any volunteer is interested in becoming on, s/he should speak to him.

NEXT MEETING

To be determined once the position on dementia awareness training is clarified. It will be on a Tuesday afternoon.