

Present:

Robert Alker, Mary Booth, Annette Davies, Claire Elkerton, Trevor Whincup (Glean-Hub Trustees);

Helen Farr (SCC);

Joyce Rowe (Rota Co-ordinator)

Janet Carr, Gay Courtney, Sheila Hall, Kathleen Ingram, Judith Palmer, Janet Parnaby, Marie Wade, Beryl Whincup, Carol Wood (Library Volunteers)

Introduction

RA welcomed CW to her first meeting. He explained that HF had still to agree training dates for her and two other new volunteers; existing volunteers could attend for refresher training

Action: any volunteers seeking refresher training should contact RA (MB and MW requested this at the meeting)

Opening Hours

The public consultation on the revised hours has started. If agreed it is intended that the new times will start in January and RA/JR will be redesigning the rota on the assumption that this will happen.

Actions:

- a. volunteers on duty should invite (and if necessary record) comments from library users. They should also lock up the responses as they contain personal data.
- b. volunteers on duty on Monday should differentiate between visits before and after 6:30pm on the normal attendance sheets
- c. any volunteer wishing to be present on different days to now should let RA/JR know

Fundraising Quiz

Ten teams have booked a table but there is space for more. All teams have been asked to bring a raffle prize. BW offered to help with the sale of tickets for the raffle.

Volunteers Meal

This will be held from 12:30pm on 26 November at the Boat Inn

Action: e-mail RA to book a place

Christmas Activity

After much discussion it was agreed to suggest to Reading Café participants that its December meeting should focus on readings of a seasonal nature.

Action: TW to raise this at November meeting of Reading Cafe

Christmas Opening

It was agreed to open on 24 December, 28 December and 31 December. The library would however close on 30 December as this was outside the times when maintained libraries would be open.

Library Usage

RA stated that SCC's database showed that the number of visitors to the library from April to September was up on those to the mobile in the same period in 2018 but the number of items issued was down. This might reflect the extra activities now on offer as well as a national decline in items borrowed. However there were a number of steps being taken to increase usage eg

- a. there has been a visit to the library from Gnosall Rainbows which attracted new members, all of whom borrowed books during the visit. Visits were being offered to other youth groups
- b. the new opening hours will allow the library to be used by youth club members and their parents as well as the Monday craft group
- c. once the new hours have been finalised the library will have a permanent notice on the High Street with the opening hours and a sail/feather is being bought to replace the A board to indicate that the library is open

IT Issues

The log on seems to be working better with the new box.

Action: any volunteer still experiencing problems in accessing the library e-mail should contact RA

Equipment

HF has obtained drawers which do actually lock. This will be delivered soon.

RA has still to obtain a grit bin and grit/salt. This will be placed near the foot of the ramp. Where the volunteers on duty feel that there is a danger of ice/frost causing slips they should grit the ramp. In case of problems RA/TW will provide support.

Fundraising

Funds are relatively healthy but there is a continuing need to raise more. There will be a Christmas hamper raffle when the Grosvenor Centre lights are switched on and it is hoped that there will be a repeat of the successful folk concert.

It was suggested that the library is decorated for Christmas. Prizes for the hamper would be appreciated

Action: anyone providing a prize should leave this at the parish office for MB

Next Meeting

Thursday 5 December at 2:30pm